



Selby Scouts District Executive

Date: 20th January 2022 19:30

Attendance:

Confirmed

Andy Freer – AF
 Carl Gibson - CG
 Eileen Heald - EH
 Geoff Stockill - GS
 John McAtominey - JM
 Julie Farley – JF (*Joining late*)
 Lewis Agar-Simms - LS (*Joining late*)
 Sean Hick - SH
 Steve Powell - SP (*Joining late*)
 Trevor Kell - TK

Unable to attend

Linda Cartwright - LC
 Sarah McAtominey - SM

Did not respond

[None]

Decisions & Actions

1. BaU – JM (5 minutes)

- a. Attendance
 - i. Full attendance per list above
- b. Conflicts of interest
 - i. None recorded
- c. Outstanding matters from the last executive meeting & AGM (see point 5)
 - i. JM will send out the last exec minutes he has with the decisions / actions from this meeting
 - ii. Any actions from the last exec and AGM transferred into action tracker sheet which will be covered on point 5

2. Appointment of Treasurer & Secretary – CG / TK (15 minutes)

- a. Secretary
 - i. JM has volunteered to undertake secretary function
 - ii. JM was already nominated onto the exec at the last AGM
 - iii. Secretary role will need ratified at an EGM
- b. Treasurer
 - i. TK & CG pleased to welcome GS to the District Exec
 - ii. GS was identified via LC & Riccallish Allsorts
 - iii. GS is a chartered accountant and former Cub Scout

- iv. GS was co-opted onto the exec
- v. Treasurer role will need ratified at an EGM
- c. Progress with bank accounts
 - i. CG following up with Virgin Money ref setting a new bank account up
 - ii. CG to take papers to GS to complete this process
 - iii. Unable to set a new account up with Lloyds
 - iv. Majority of banks now charging for charity accounts
 - v. CG to ask JF to go into branch and ask for mini statement if possible
- d. Progress with preparing accounts
 - i. No further update from Tom Hewitt re annual accounts
 - ii. CG continuing to contact for resolution

3. District development planning – CG / JM (10 minutes)

- a. JM / CG shared idea and concept behind creating a development plan that volunteers across Selby will contribute and buy into. One day event with participation from anyone interested, to provide direction for the coming 2-3 years.
- b. Exec agreed to the running of a development day
- c. Request to get information out as soon as possible, probably need 6 month notice
- d. Request to plan the event ideally before the summer, rather than around Easter
- e. TK suggested we try and get key dates from Groups for the programme over the coming year

4. 2022 Census – CG (5 minutes)

- a. Membership fee this year, UK £34.50 & North Yorkshire County £13.30
- b. District fee should be based on our known costs that we can justify to members, based on current state of accounts this is hard to delineate
- c. Per last accounts we're aware of, Explorers and Olympia break even, campsite made a small surplus
- d. Last year the charge was £1 per head, but we only had minimal costs to cover traffic management fee and some insurance
- e. To cover the same costs this year, we require income of circa £1200
- f. 380 young people at the last headcount, therefore proposed District fee of £3.20
- g. Proposed CG, Seconded AF, carried.

5. Executive meetings & task management going forward – JM (10 minutes)

- a. JM proposed that we move to a more task orientated working group in order to make more progress
- b. Shared [action tracker](#) spreadsheet which will be used to capture tasks and owners
- c. Can ask people to update progress against tasks in advance
- d. Can & should be shared with the wider district
- e. No objection received
- f. Still important to get some reports in, as an exec we need to agree which reports required

6. Safety – CG / TK (5 minutes)

- a. Garage at Olympia requires sorting, it is a risk but not a safety concern
- b. Work ongoing for a footpath at Olympia
- c. Certification received that we no longer have asbestos on site at Olympia
 - i. Well done to SH for all his ongoing work at Olympia

7. AoB

- a. St Georges Day 2022 - Requested LC
 - i. Date is 24th April if covid safe, rehearsals on 23rd
 - ii. Same order of service and theme as planned for 2020 (volunteering)
 - iii. Linda ascertaining if Guides are willing to contribute to cost of band before approaching
 - iv. Request to share the time of the rehearsal

- b. District trustees details to append to grant application – Request SH
 - i. £10k for wrapping and insulating building
 - ii. No objection
 - iii. JM to share info with SH of those present

- c. Update on Osgodby & Kellington Scout Group – Requested SP
 - i. Osbody closed, just need to collect assets
 - ii. Kellington closed, just need to collect assets
 - iii. Any funds to be transferred to district account
 - iv. Suggested that we check the incoming assets
 - v. In principle district will support Riccall with cost of young people coming from Osbgody
 - vi. CG to confirm the number of young people moving to Riccall, and funds received from Osgodby

- d. AGM minutes ref elected youth member – Requested SP
 - i. Charlotte Armstrong (CA) listed on the AGM minutes as a youth representative but as she's under 18 she would not have voting rights.
 - ii. LS informed CA now over 18
 - iii. Suggested that CA should be approached about the role of Youth Commissioner, which is an ex-officio role and has voting rights

- e. Band – hiatus for short term, accounts to be split per their constitution, instruments at Olympia
 - i. SH can move instruments out of the way to make more storage
 - ii. SP volunteered to meet with Sean to look over the instruments that are there
 - iii. Majority of the equipment originally belongs to Selby band before it became Selby & York

- f. Next meeting and general admin
 - i. Next meeting planned for April
 - ii. Will be face to face ideally
 - iii. Doodle poll for dates to follow
 - iv. Thanks to everyone for patience and understanding (JM)

- g. First aid equipment – JF
 - i. A previous exec meeting approved the purchase of first aid equipment, invoiced at £1867.08
 - ii. Due to banking situation we are unable to access the mony to pay fr this
 - iii. Next first aid course to be run 6th Feb
 - iv. Agreed to pay this invoice from the Olympia account, and transfer the funds from the central district account to cover this as soon as possible
 - v. Proposed CG, seconded GS

- h. Any historic financial information - GS
 - i. Any information you have please send to GS, even if a couple of years out of date