



Selby Scouts Trustee Board

Date: 17th January 2023 19:00

Thorpe Willoughby Village Hall

Attendance:

Confirmed

John McAtominey (JM)
Sarah McAtominey (SM)
Carl Gibson (CG)
Trevor Kell (TM)
Linda Cartwright (LC)
Geoff Stockill (GS)
Sean Hick (SH)
Andy Freer (AF)
Julie Farley (JL)

Unable to attend

Lewis Agar-Simms (LS)
Steven Powell (SP)

TBC

Agenda

1. BaU – TK

- a. Conflicts of interest
 - i. SH declared a conflict of interest on item 4 as GSL of Abbey Group
- b. Requests for AOB
 - i. LC – St Georges day

2. Updates from the action tracker [\[Link\]](#) – JM

- a. Please see the action tracker for latest updates

3. Sub-committees terms of reference - JM

- a. Terms of reference as circulated were agreed
- b. Finance sub-committee asked to recommend spending limits for Tamarak & Olympia sub-committees

4. Olympia - SH

- a. Fees 23/24 (see attachment 4a Olympia - Fees.pdf)
 - i. Proposed fees circulated were agreed
 - ii. It was agreed from next year to adjust fees as not to be dependant on 1 specific user
 - iii. Insurance costs covered by district will be explicitly called out as in effect the hire fee for district usage

- iv. A question was raised about any insurance the florists have in relation to hire of Olympia, SH to follow up
- v. Discussed and agreed **not** to charge Abbey for additional storage
- vi. Fee changes will apply from half term onwards
- b. License to occupy (see attachment 4b Olympia - License.pdf)
 - i. Suggested and accepted that non scout groups to pay in advance
 - ii. SP has offered to review license as a property solicitor, SH to send on
 - iii. Question re appropriate locks to go to Olympia sub-committee for resolution

5. Finance update – GS

- a. Deficit year to date is £9k
- b. Income should come in and out by year end
- c. £36k balance, should go into an interest paying account
- d. No group accounts we've received last year, needs to be pushed this year
- e. For awareness, we may need to move banks, but we aren't currently being charged

6. Development Day - JM

- a. Review and summary
 - i. Day eventually held on 26th November
 - ii. All groups bar Riccall represented (despite best efforts)
 - iii. Last minute drop outs but thanks to Andy for stepping in from Thorpe
 - iv. Looked at strengths and weaknesses, potential areas of focus, how to drill down to the most critical bits
 - v. Looked at potential solutions
 - vi. Began to draft some goals
- b. Cost
 - i. Budget agreed was £ per head (£80 based on those booked) + £30 stationary = £110
 - ii. Spent total £102.43
- c. Next steps
 - i. Have drafted first version of plan, very rough
 - ii. Asked for feedback end of Jan
 - iii. Will then re-form and tidy up
 - iv. Present back to trustee board, really sits with us to help deliver
 - v. Will share link to draft with minutes

7. Update from the Tamarak sub-committee – SM

- a. Working on the development plan
- b. Site slightly shut down for the winter break
- c. First sub-committee meeting of the year tomorrow
- d. PAT testing complete, we were previously waiting on electrician
- e. Working on a range of policies, currently working through the Scouts safe premises audit
- f. Looking to put them in a central location, ideally Office 365 when this is provisioned
- g. Developing a booking page on the website with information for hirers
- h. Currently working on fire safety & water management amongst others, and we're aiming for everything to be on the website when we open
- i. Team is working hard on this, but we may need some professional experience / paid for support
- j. Have sought external expertise, e.g. the Fire Service who said they were unable to help
- k. Working weekend held in Dec, next day due on 4th Feb

- l. Tamarak badges have been re-ordered
- m. Committee working incredibly hard, focussed on getting the site ready for opening
- n. Some tree felling has taken place
- o. Suggestion to contact neighbouring sites re fire safety input
- p. Geoff will circulate Tamarak finances via JM
- q. Question raised about insurance – the site has public liability insurance. There is no buildings or contents insurance in place but we are currently auditing with a view to approach NFU and Unity
- r. **If you've questions about Tamarak please speak to SM in the first instance rather than approaching other members of the sub-committee**

8. AGM 2023 – JM

- a. Format
 - i. Summer event for campsite could coincide with the AGM
 - ii. There has been a request to offer camping
 - iii. Plan is for the AGM to be held on the Saturday afternoon and camp on the Sat evening for those interested
 - iv. Date in the diary is 10th June
 - v. District Beavers booked provisionally 11th June, no one had awareness
 - 1. *Update from LS – this is a Squirrels event, not Beavers*
 - vi. JM to book the campsite
- b. Budget
 - i. Costs to be brought to the exec
- c. Annual report
 - i. JM will be asking for 100 words max and 1 photo each group / unit
- d. Financial report and review
 - i. Suggested scrutineer for accounts is Vanessa Maine
- e. Trustees for 2023/24
 - i. JM will contact current trustees asking if you want to stand for election / nomination again so Carl & Trevor can make informed decision

9. Census 2023 - JM

- a. *Queries resolved outside the meeting*
- b. Reminder that we agreed groups could have a 6 month extension to pay the membership fee due to short notice increase in the district membership fee

10. Safety – TK

- a. 1 incident, Brayton Scouts. Ice skating at Winter Wonderland, paramedics involved, young person received small fracture, but has since returned to Scouting

11. AOB – TK

- a. St Georges Day 2023 - LC
 - i. Booked for Sun 23rd April
 - ii. Theme is international.
 - iii. Last year £840 incl vat, this year £960
 - 1. Pipers potentially £600.
 - 2. Printing £50
 - 3. Attempting to get local sponsorship, suggested to approach Wetheralls & Doubtfires
 - 4. Asked if drone photographer from remembrance can do St Georges,

- b. First aid - JF
 - i. Carl to recirculate first aid poll to GSL's
 - ii. Need to purchase new face masks
 - iii. Need to add a budget line for training to the accounts (finance sub-committee)
- c. Current district vacancies - CG
 - i. Local training manager
 - ii. Appointments secretary
- d. Olympia Solar - SH
 - i. Quote for panels and battery, £16k, received £7k grant. 9.2k short
 - ii. £9.3k for just panels, therefore agreed to wait for other grant funding
- e. Next meeting - JM
 - i. **Tuesday 4th April 7:30pm at Olympia**